



# ***Shiloh Student Handbook***

***“Bringing the rebellious nature of  
man back to the unity of faith, which  
is in Christ Jesus”.***

# Our Schedule

## Monday thru Friday

6 am	Arise
6:30 to 7:00 am	Quiet Time
7:00 am	Breakfast
8:00 am - Noon	Class
Noon to 12:30 pm	Lunch
12:45 pm to 4:30 pm	Work Duty
5 pm to 6 pm	Dinner

7 pm to 8 pm [winter] 8 pm to 9 pm [summer] Bible Study

10 pm Lights Out. Be in bed. No visitations in rooms @ this time.

**\*Wednesday Church Dress attire: Collar shirts, shoes, & pants. Departure is 6:15 pm.**

**Lights out 10:00 pm Wednesday night.**

**\*Weekly phone calls begin at 7:30 pm.**

**\*Friday is Movie Night, 8 pm.**

**Lights out 11 pm on Fridays.**

**\*Saturday Brunch at 10 am followed by cleanup of Ministry grounds, followed by free time.**

**Lights Out at 11 pm Sat. night.**

**\*Sunday Church departure 9:30 am**

**Wake up is 8 am and Lights Out at 10:00 pm [ Sun. night ]**

**Sunday A.M. dress attire is, slacks, collar shirt, and dress shoes. Sunday P.M. is Shiloh Chapel worship services @ 7:30pm. Dress attire is casual.**

**Classroom 8am. Attire is collar shirt, pants, shoes. Sandals and hemmed shorts permitted in summertime.**

**Prior to Acceptance in the program students are expected to get blood work done. (Hepatitis A, B, and C and HIV test) as well as a TB & Covid 19 testing.**

**Medical/Dental Policy:** Any present physical injury and/or sickness should be taken care of prior to admission into our one-year resident program. If an illness and/or sickness occurs while you're a student at Shiloh, the student and/or his family is responsible for costs incurred. Shiloh Ministries **is not** financially responsible for medical/dental work done for any students. If an illness, sickness, or injury prevents a student from the normal activities of the student life for more than two (2) weeks, the student will need to withdraw and re-enter after a full recovery has been made. All medications and prescriptions must be approved and administered by the Resident Director or his designated staff member. No medications of any kind will be permitted to remain in the possession of the student. No ongoing or long term medications are permitted during our one-year program. **Note:** Shiloh Ministries Staff or Authorized Agents are not personally liable for illness, accidents, or injury to students. Any medical attention necessary while a student at Shiloh is the personal responsibility of the student and/ or his family.

### **Work Detail Guidelines Away From Shiloh Premises**

- **No asking to use phones at any time. (Unless an emergency)**
- **No driving of motor vehicles to run errands in town or to go & get gas in vehicles. If confronted with this decision; say no; or ask the responsible party to call staff.**
- **No going into houses. (Unless work detail calls for work inside & only under supervision).**
- **No borrowing tools, unless given the OK by staff.**
- **Always respect the other persons property & equipment.**

**No Monies:** Students are not allowed at any time to have cash, checks, credit cards, or money orders on them, or in garment lockers. .

**Privileges/Responsibilities:** Privileges and responsibilities increase over the course of the year as students successfully complete each phase

and quarter of the one-year resident program. Commitment to the overall Shiloh curriculum such as attentiveness to Bible classes, assigned work duties, respect and submission to authority, relationship to fellow students, and how they handle themselves in everyday situations at Shiloh brings about privileges with responsibilities.

**Mail Policy:** Incoming letters and packages will be opened & read by the office staff before given to the student. All mail must be left open, or it will not be mailed. No limit to letter writing. Letter writing to immediate family only-No girlfriends, ex-wives, or old acquaintances.

**Phone calls and Visitation:** One supervised 15-minute phone call per week. Visitations are limited to a Saturday. The student has to have completed 90 days before applying for a visit (no exceptions). Student must fill out a visitation form 7 days prior to a family visit. We can only allow two families on Campus that same Saturday. We will coordinate & approve the visits with the assurance of a student getting his visit in a timely matter. One family (4 persons) per Saturday on Ministry grounds. Visitations will consist of family members only. Guest will check in with Director/Staff before visitation with student. No girlfriends or ex-wives unless children are involved. Saturday visitation hours are: **11 am to 4pm & 12 pm to 5pm**. Do not ask family members to bring any un-authorized items on visits. Any questions regarding these items, ask Staff.

**Conduct Outside the Ministry:** No unsupervised contact or communication is permitted without approval of Shiloh Staff. When at Church or at other public occasions you may recognize and greet them, (members of the opposite sex) if they initiate the contact first. No prolonged conversations. You must end conversation quickly or be interrupted by staff & possible disciplinary action. Students **MUST** remain together as a group unless otherwise instructed. All arrivals & departures will be with a Staff member. Always wait to be escorted as a group.

*\*Promptness to class, meals, church, work assignments is expected. A pattern of tardiness is reason for dismissal. If you are not feeling well or have another valid reason not to be at your assigned location at the scheduled time, you must notify the counseling staff ahead of time.*

Staff will make decisions on student dismissals. Each decision is based on continued rebellion or disrespect for the Holy things of God. Students will avoid these foolish things and it is stated for the record these things are not tolerated here at **Shiloh Ministries:**

- |                                   |                  |
|-----------------------------------|------------------|
| • <b>Disrespect for Staff</b>     | <b>Dismissal</b> |
| • <b>Profanity</b>                | <b>Warning</b>   |
| • <b>Cheating</b>                 | <b>Warning</b>   |
| • <b>Immorality</b>               | <b>Warning</b>   |
| • <b>Gossip/Mocking</b>           | <b>Warning</b>   |
| • <b>Smoking</b>                  | <b>Dismissal</b> |
| • <b>Gambling</b>                 | <b>Dismissal</b> |
| • <b>Drinking/Drugs</b>           | <b>Dismissal</b> |
| • <b>Physical Violence</b>        | <b>Dismissal</b> |
| • <b>Secular music/TV</b>         | <b>Warning</b>   |
| • <b>Glorifying past sin</b>      | <b>Warning</b>   |
| • <b>Leaving Ministry grounds</b> | <b>Dismissal</b> |

**The Kitchen/Pantry/Laundry are all OFF LIMITS** unless assigned work duties require your presence there. No Laundry on Sunday.

**\*NO FOOD OR DRINKS IN CLASSROOM** (except movie night) **OR DORMITORY.** (WATER IS ACCEPTABLE IN CLASSROOM). **No storing or hording food supplies** (can drinks, coffee, candy, or candy bars, & sunflower seeds) in student rooms or classroom.

1. All rooms will be inspected. The rooms are to be maintained reasonably throughout the remainder of the day.

This includes:

- Beds properly made @ or before 7:30am, Mon. thru Fri. Weekends before 9am. No laying on beds after bed is made (except on Sat. or Sun. after 11:30am).
- Clothes neat and properly stored.
- No personal wall pictures hung in room.
- Floors, Decks, Shelves, etc.... will be free of dust and litter.
- Food-type items or drinks are not permitted anywhere in Student Dormitory & Classroom (exception; Friday night movie in classroom). No eating or have in possession un-shelled sunflower seeds or any type of un-shelled seeds or nuts.
- No going back to bed after wake-up call during week.

- Naps are permissible only after completion of work duties [ see staff for questions].
- Classroom tables are to be organized & well kept. No clutter, on tables.

- 2.** Dishes, cups, Shiloh issued tools, etc. Are not to be taken outside or to be stored in students' rooms. All items in the student's rooms are left to the discretion of the Staff. We as Staff will search rooms & lockers periodically to see if students are complying
- 3.** No coffee during class time & work duty hours. Coffee hours are discretion of Staff.
- 4.** Student's hair will be properly groomed off ears and collar.
- 5.** No Loud music playing, talking, running in the hallways, etc. is permitted at any time. "Quiet Time "is especially observed between the hours of 9:30 pm and 6:00 am.
- 6..** Only Christ Jesus exalted Worship Music will be allowed.
- 7.** All students must notify staff prior to using restrooms at church. Students must always remain in pews before & after services. We come & go as a group. Wait on staff.
- 8.** No laying down or sleeping on community couch. No sitting on couch with sweaty or dirty clothes. No sitting or lying down without a shirt. (See posted TV guidelines in community room).
- 9.** No playing cards or dominos.
- 10.** No going without shirts on ministry grounds. No gang graffiti or attire. No wearing of pants below hips. No showing of underwear or wearing of earrings, nose rings or studs.
- 11.** Students are not permitted to go to the Pastor's house unless it is an emergency. Notify staff or resident counselor for all questions.